

SSROC

Ordinary Meeting Agenda



Date	Thursday, 18 August 2016	
Time	6.00 pm	
Venue	City of Canada Bay	
Address	Halliday Room Civic Centre 1A Marlborough Street DRUMMOYNE	
Section 1	Presentation – Mr Graham Mawer, Program Manager, SSROC Street Lighting Improvement Program will update Delegates on major issues	
Section 2	Apologies	
Section 3	Declaration of Conflict of Interest	
Section 4	Confirmation of the Minutes of the Previous Meeting	1
Section 5	Constitutional Change 5.1 Constitutional Amendments Motion for approval by Delegates: That the Constitution of Southern Sydney Regional Organisation of Councils (SSROC) Incorporated be amended as follows: 1. Subclause 4ii be amended by: a. Deleting the words “members of” after the words “appoint two” in the first line; and b. Inserting the words “persons representing” after the words “appoint two” in the first line; and c. Inserting the words in the first sentence “or the Administrator” after the words “be the Mayor”. 2. Subclause 7i be amended by: a. Inserting the words “at least” after the words “consist of a number being”; b. Deleting the words “delegates plus one” at the end of the subclause; and c. inserting the words “member Councils” after the words “the number of”.	10
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Section 10	General Business	
Section 11	Next Meeting	
	The next Ordinary Meeting (and Annual General Meeting) will be held on Thursday, 17 November 2016 – venue to be confirmed.	

The meeting was declared open by the meeting Chair, SSROC Senior Vice President, Councillor Sally Betts (Waverley Council) at 6.23 pm.

As there were Administrators from newly merged Councils at the meeting, all attendees introduced themselves to the meeting. General Managers were also welcomed.

IN ATTENDANCE

City of Botany Bay

Councillor George Glinatsis
Councillor Brian Troy
Councillor Mark Castle

Burwood Council

Councillor George Mannah (Deputy Mayor)
Councillor Justin Taunton

City of Canada Bay

Councillor Tony Fasanella
Councillor Michael Megna

City of Canterbury-Bankstown

Mr Richard Colley (Administrator)

Inner West Council

Mr Richard Pearson (Administrator)

Randwick City Council

Councillor Greg Moore (Deputy Mayor)

Rockdale City Council

Councillor Andrew Tsounis

Sutherland Shire Council

Councillor Kent Johns
Councillor Hassan Awada (Deputy Mayor)
Councillor Carmelo Pesce (Mayor)

City of Sydney

Councillor Angela Vithoukas
Councillor John Mant

Waverley Council

Councillor Sally Betts (Mayor)
Councillor Tony Kay (Deputy Mayor)

Woollahra Council

Councillor Toni Zeltzer (Mayor)
Councillor Katherine O'Regan

ALSO IN ATTENDANCE

City of Botany Bay

Ms Lara Kirchner (General Manager)

Burwood Council

Mr Michael McMahon (General Manager)

City of Canterbury-Bankstown

Mr Matthew Stewart (Interim General Manager)

Inner West Council

Mr Phil Sarin (on behalf of Interim General Manager)

Sutherland Shire Council

Mr Scott Phillips (General Manager)

Waverley Council

Mr Peter Brown (General Manager)

SSROC

Ms Namoi Dougall (General Manager)

Ms Helen Sloan (Program Manager)

Ms Natasha Anderson (Office Manager)

Ms Colleen Stretton (Executive Assistant)

1. PRESENTATIONS

There were no presentations at this meeting.

2. APOLOGIES

City of Botany Bay

Councillor Ben Keneally (Mayor)

Burwood Council

Councillor John Faker (Mayor and SSROC President)

Councillor Sally Deans

City of Canada Bay

Councillor Pauline Tyrrell

Georges River Council

Mr John Rayner (Administrator)

Randwick City Council

Councillor Noel D'Souza (Mayor)

Councillor Anthony Andrews

Councillor Harry Stavrinou

Rockdale City Council

Councillor Bill Saravinovski (Mayor)
Councillor Michael Nagi (Deputy Mayor)
Councillor Liz Barlow

Sutherland Shire Council

Councillor Kevin Schreiber
Councillor Phil Blight
Councillor Peter Towell

City of Sydney

Councillor Irene Doutney

Waverley Council

Councillor Angela Burrill
Councillor Bill Mouroukas

Woollahra Council

Councillor Susan Wynne (Deputy Mayor)

OTHER APOLOGIES

City of Canada Bay

Mr Gary Sawyer (General Manager)

Georges River Council

Ms Gail Connolly (Interim General Manager)

Inner West Council

Ms Vanessa Chan (Interim General Manager)

Randwick City Council

Mr Ray Brownlee (General Manager)

City of Sydney

Ms Monica Barone (Chief Executive Officer)

Rockdale City Council

Ms Meredith Wallace (General Manager)

Woollahra Council

Mr Gary James (General Manager)

SSROC resolved to accept the apologies, as submitted.

3. CONFLICT OF INTEREST

In relation to Agenda Item 9.1 Changes to the Banking Institution for SSROC, Councillor Tony Kay (Waverley) advised that he owned Commonwealth Bank shares.

4. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

Resolved that Delegates:

1. Adopt the minutes of the Ordinary Meeting held on Thursday, 19 November 2015 at Burwood Library and Community Hub.

5. CONSTITUTIONAL CHANGE

5.1 Constitutional Amendments

There was discussion on:

- the proposed constitutional change; and
- Administrators' eligibility to vote on such change

In relation to the proposed change to Subclause 4ii, Councillor Greg Moore (Randwick) queried, why the words "*or Administrator*" were not added after the words "*be the Mayor*". This addition of these words was discussed and accepted.

As a result of the above change, the motion for Recommendation 2. now reads:

"Approve the motion to amend SSROC's Constitution as shown:

That the Constitution of Southern Sydney Regional Organisation of Councils (SSROC) Incorporated be amended as follows:

1. Subclause 4ii be amended by:
 - a. Deleting the words "members of" after the words "appoint two" in the first line; and
 - b. Inserting the words "persons representing" after the words "appoint two" in the first line; and
 - c. Inserting the words in the first sentence "or the Administrator" after the words "be the Mayor".
2. Subclause 7i be amended by:
 - a. Inserting the words "at least" after the words "consist of a number being";
 - b. Deleting the words "delegates plus one" at the end of the subclause; and
 - c. Inserting the words "member Councils" after the words "the number of".

Resolved that Delegates:

1. Receive and note the report.

A vote was taken on Recommendation 2. to approve the motion to amend SSROC's Constitution as shown above.

Councils voting in the affirmative: City of Canada Bay, City of Canterbury-Bankstown, Inner West Council, Randwick City Council, City of Sydney, Sutherland Shire Council, Waverley Council, Woollahra Council

Councils voting in the negative: City of Botany Bay, Burwood Council, Rockdale City Council

Clause 22 of SSROC's Constitution states that the Constitution can be altered "by a resolution passed at a meeting of the organisation by votes equivalent to three fourths the number of members entitled to vote". The membership of SSROC at the time of the meeting was 12 councils, therefore, the motion to amend the Constitution required the support of 9 member councils. As only 8 member councils supported the motion, the Chair declared the motion LOST.

6. ELECTION OF OFFICE BEARERS

6.1 Vacant Office Bearer Position

Following a question from Mr Richard Pearson (Administrator, Inner West) as to the standing of Administrators, Ms Namoi Dougall (SSROC) advised that on the legal advice held, Administrators are Delegates of SSROC. Ms Dougall undertook to provide Delegates with the full legal advice received on the afternoon of 16 June (meeting day).

Councillor Betts advised that it was her understanding is that Administrators are eligible to vote on any other item on the agenda.

Councillor Betts advised:

- a casual vacancy exists for Junior Vice President and the Annual General Meeting for SSROC is due in November;
- there was potential, by the next Ordinary meeting scheduled for 18 August, that SSROC could also be without the President, Councillor John Faker and herself, the Senior Vice President;
- it was felt prudent that a Junior Vice President be elected so that in that event there would be a Chair for the 18 August meeting;
- It was recommended that the person elected be from either Sutherland Shire Council or City of Sydney because the equilibrium would not be changed.

Mr Michael McMahon, General Manager of Burwood Council acted as Returning Officer, with the vote to be conducted by a show of hands by Delegates.

Nomination forms were completed, with two nominations received and accepted - one for Councillor Angela Vithoukias (Sydney) and the other for Councillor Kent Johns (Sutherland).

Councillor Andrew Tsounis (Rockdale) had joined the meeting late and it was clarified that he was eligible to vote.

Councillor Betts advised that 18 Delegates were eligible to vote. The vote was conducted. Ten votes were received for Councillor Johns and eight votes were received for Councillor Vithoukias.

On the basis of the vote, Councillor Kent Johns was declared elected as Junior Vice President and was congratulated by Delegates.

Councillor Betts advised that there was a casual vacancy for the position of Secretary/Treasurer due to the resignation of Mr Jim Montague, and moved that the Assistant Secretary/Treasurer, Mr Matthew Stewart be elected the Secretary/Treasurer of SSROC.

Councillor Betts extended a vote of thanks from SSROC to Mr Montague and the former Junior Vice President, Mr Brian Robson, for their wonderful service to SSROC.

Resolved by Delegates that:

1. Assistant Secretary/Treasurer, Mr Matthew Stewart, be elected to the position of Secretary/Treasurer of SSROC.
 2. A letter of thanks be sent to Mr Jim Montague expressing thanks and appreciation for his contribution to SSROC.
 3. A letter of thanks be sent to Mr Brian Robson expressing thanks and appreciation for his contribution to SSROC.
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7. SSROC COMMITTEE REPORT

7.1 Report of the Joint Meeting of the Sustainability Program and Program Delivery Committees

Resolved that Delegates:

1. Adopt the report of the joint meeting of the Sustainability Program and Program Delivery Committees held on 3 March 2016 at Randwick Town Hall.
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8. ADVOCACY AND ISSUES MANAGEMENT

8.1 Recent Submissions

Resolved that Delegates:

1. Receive and note the report.

8.2 Submissions for Consideration

Resolved that Delegates:

1. Receive and note the report.

8.3 Greater Sydney Commission (GSC) and District Planning

Resolved that Delegates:

1. Receive and note the report.

8.4 Housing and Strategy Session

Resolved that Delegates:

1. Receive and note the report.

8.5 Liveability Indicators and Mapping

Resolved that Delegates:

1. Receive and note the report.

8.6 Update on Contaminated Lands Conference

Resolved that Delegates:

1. Receive and note the report.

8.7 Request by Waverley Council for SSROC Consultation and Support for an Anti-Social Behaviour Initiative

Resolved that Delegates:

1. Receive and note the report.
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9. ADMINISTRATIVE MATTERS

9.1 Changes to the Banking Institution for SSROC

Resolved that Delegates:

1. Receive and note the report.
2. Agree to change all SSROC bank accounts, including credit cards and business banking online held with St George Bank to Commonwealth Bank of Australia.

9.2 Good Governance Guide

Resolved that Delegates:

1. Receive and note the report.

9.3 SSROC Staff Update

Resolved that Delegates:

1. Receive and note the report.

9.4 SSROC News

Resolved that Delegates:

1. Receive and note the report.
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10. JOINT ACTIVITIES WITHIN SSROC

10.1 Shared Services Update

Councillor Johns queried on the full time equivalent in shared services whether this is full cost recovery. Ms Dougall confirmed that it is.

Resolved that Delegates:

1. Receive and note the report.

10.2 Project Update

Resolved that Delegates:

1. Receive and note the report.
2. Approve the allocation of the regional Better Waste and Recycling Funds.

10.3 Procurement Activity

Resolved that Delegates:

1. Receive and note the report.
-

11. EXTERNALLY FUNDED PROJECTS

11.1 Regional Waste and Resource Recovery Strategy

Councillor Johns asked whether he could receive background on the Waste Projects listed in the report on what tangible outcomes are being aimed for within the Councils. Ms Helen Sloan (SSROC) undertook to provide this information.

Resolved that Delegates:

1. Receive and note the report.

11.2 Street Lighting Improvement Program

Councillor Johns:

- expressed frustration at the low speed of adopting the new LEDs;
- stated that it is costing a substantial amount of ratepayers' funds to provide lighting that we already know can be provided a lot cheaper and can be a lot better;
- it is not just cost-saving, it is a community safety aspect as well;
- requested more support from SSROC.

Ms Dougall advised of progress since writing the report, including:

- SSROC is teaming with the Institute of Public Works Engineering Australia (IPWEA) in relation to accelerated rollouts of LEDs and smart controls as part of this issue is regulatory control on a federal level, not just state and IPWEA is a national body;

- all indications now are that the Public Lighting Code is going to be mandatory;
- in relation to the tender for new LEDs, Ausgrid is having SSROC assess the lights. This process is nearly complete. Letters will be sent to General Managers and relevant council staff shortly;
- Ausgrid is now starting to talk about accelerated rollouts of LEDs.

Ms Dougall undertook to have Mr Graham Mawer, Program Manager for the Street Lighting Improvement Program attend the next Ordinary Meeting on 18 August to provide an extensive update to Delegates.

Resolved that Delegates:

1. Receive and note the report.
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12. GENERAL BUSINESS

12.1 Joint Organisations

Councillor Betts wished to ensure that SSROC would be preparing a submission in relation to Joint Organisations. Ms Dougall advised that a submission is being prepared but, because it needed to be lodged prior to the next Ordinary Meeting, it would be sent to all Delegates for their comments. Any comments would be incorporated into the submission. The submission would be brought to the next Ordinary Meeting and if there were any further changes, it would be relodged.

12.2 District Plans

Councillor John Mant (Sydney) queried the current position with District Plans.

Ms Dougall advised:

- SSROC staff had attended all the Department of Planning Technical Workshops and were now attending the Greater Sydney Commission's Technical Workshops;
- SSROC had been trying to suggest to both the Central and South Districts that they use SSROC's work on Liveability Indicators rather than reinventing them;
- more detailed work on the Liveability Indicators was proceeding to achieve a dashboard for the entire region and both Districts. Factors looked at include density, whether there are sufficient hospital beds, schools and whether transport is sufficient.

Ms Dougall urged Delegates to contact SSROC if they required further information or were concerned about anything in relation to District Planning.

13. NEXT MEETING

The next meeting date will be Thursday, 18 August 2016.

MEETING CLOSE

The meeting closed at 7.27 pm.

SECTION 5. CONSTITUTIONAL CHANGE

ITEM 5.1 Constitutional Amendments

RECOMMENDATION:

That Delegates:

1. Receive and note the report
2. Approve the motion to amend SSROC's Constitution as shown:

That the Constitution of Southern Sydney Regional Organisation of Councils (SSROC) Incorporated be amended as follows:

3. Subclause 4ii be amended by:
 - a. Deleting the words "members of" after the words "appoint two" in the first line; and
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4. Subclause 7i be amended by:
 - a. Inserting the words "at least" after the words "consist of a number being";
 - b. Deleting the words "delegates plus one" at the end of the subclause; and
 - c. Inserting the words "member Councils" after the words "the number of".

Purpose of the report:	Amendments required to Constitution to allow SSROC to continue with business as usual during merger transition period.
Background:	The transition period for mergers will be to September 2017 and SSROC may, during this period, only have 8 councils, 6 of which will have administrators. In these circumstances, the proposed amendments to the Constitution would allow for SSROC to continue to function effectively with decisions being made at Ordinary Meetings and the AGM.
Current Status:	<p>SSROC sought legal advice on how SSROC could maintain functional business as usual. Attached is the advice from Clayton Utz, Solicitors dated 13 May 2016.</p> <p>One of the main issues will be the membership of SSROC, that is who can attend meetings and make decisions. Unlike previous mergers there has only been one administrator appointed which may affect our ability to have a quorum under our current constitutional arrangements. The legal advice (written and oral) proposes that:</p> <ul style="list-style-type: none">• The administrators appoint themselves as the delegate of the new council which can be done by them confirming to the secretariat by return email that they consent to being the delegate.• We make two amendments to the constitution in relation to delegates and quorum.• Arrange for the election of office bearers due to casual vacancies once they occur. <p>The proposed amendments would mean that the relevant clauses in SSROC's Constitution would read as follows:</p> <p>4 Representation</p> <ol style="list-style-type: none">i. A member Council will be represented on the Organisation by two delegates.

- ii. A member Council shall annually appoint two ~~members~~ *of persons representing* the Council to the Organisation, one of whom should be the Mayor *or the Administrator*. Each such delegate may hold office until the appointment of his/her successor.

.....

7 Quorum

- i. A quorum at a meeting of the Organisation shall consist of a number being *at least* half the number of *member Councils delegates* ~~plus one~~.
- ii A quorum of a Standing Committee of the Organisation shall be two.

Delegates – subclause 4ii

Currently our delegates can only be members of a member council. We have been advised that the administrator is the council and can be classified as the Mayor, however, the administrators will be very busy so to allow for flexibility, the newly merged member councils (the administrators) should be given the power to appoint a second delegate. This delegate could be a former council member or a senior staff member (eg a current or former General Manager). After council elections in September 2017 this amendment may be changed to return to delegates being members of the council.

Quorum – subclause 7i

A change to the quorum requirement would ensure that decisions can properly be made at meetings. The suggested amendment is that the quorum be half of the member councils.

Further Mergers

We have been further advised that if during the notice period other councils are merged then those administrators during that period can appoint themselves as a delegate and can attend the meeting.

SECTION 6. ADVOCACY AND ISSUES MANAGEMENT

ITEM 6.1 Recent Submissions

RECOMMENDATION:

That Delegates:

1. Receive and note the report.

Purpose of the report:	To inform Delegates of recent submissions by SSROC.
Background:	<p>Since the last meeting the following submissions have been made:</p> <ul style="list-style-type: none">• 25 May 2016 online submission to Natural Resources Commission on Pest Animal Review.• 15 June 2016 to Department of Planning and Environment on State Environmental and Planning Policies Review (SEPP).• 16 June 2016 to NSW Scientific Committee relating to the Scientific Committee's Preliminary Determinations proposing to list certain species in the relevant Schedule of the Act.• 23 June 2016 to Cities Division, Department of Prime Minister and Cabinet providing comments on Smart Cities Plan.• 28 June 2016 online submission to Land Management NSW on Biodiversity Review proposing reforms to land management and conservation.• 29 June 2016 online submission to Department of Planning and Environment commenting on SSD 5855 Mod 1 - modification to Banksmeadow Waste Transfer Terminal by Veolia Environmental Services.• 14 July 2016 online submission to NSW Government, <i>Fit for the Future</i> on Joint Organisations Background Paper – Feedback Form.
Current Status:	These submissions have already been made. To download these submissions go to: http://www.ssroc.nsw.gov.au/submissions

SECTION 6. ADVOCACY AND ISSUES MANAGEMENT

ITEM 6.2 Submissions for Consideration

RECOMMENDATION:

That Delegates:

1. Receive and note the report.
2. Offer any comments in relation to the consultation.

Purpose of the report:	To identify submissions currently being developed, and provide an opportunity for Delegates to offer comments.
Background:	SSROC Secretariat develops submissions in relation to priority issues as resources permit, usually to a deadline imposed externally. Whenever the deadline allows, Delegates' views on the submissions are sought.
Current Status:	The following submission is currently being developed and expected to be submitted by 12 August 2016: Proposed New Housing Code: State Environmental Planning Policy (Exempt and Complying Development Codes Amendment (Housing Code) 2016.

SECTION 6. ADVOCACY AND ISSUES MANAGEMENT

ITEM 6.3 Greater Sydney Commission and District Planning

RECOMMENDATION:

That Delegates:

1. Receive and note the report.

Purpose of the report:	To provide update to the SSROC Delegates on the Greater Sydney Commission and on District Planning.
Background:	The Greater Sydney Commission (GSC) has the responsibility for preparing District Plans which are required by legislation to be put on public exhibition before 27 January 2017. Technical workshops with council officers and strategic planners in the Central and South Districts were recently completed.
Current Status:	<p>District Planning</p> <ul style="list-style-type: none"> ▪ The Central District Commissioner, Ms Maria Atkinson and the South District Commissioner, Morris Iemma led five workshops with council officers from their respective Districts on Environment, Liveability and Housing, Economy, Transport and Shaping the Plan. ▪ SSROC Secretariat attends all Central and South Districts' workshops. ▪ The Independent Commissioners (Economic, Environment and Social Commissioners) attended and presented at the workshops that were within their areas of expertise. ▪ The drafts of District Plans for the Central and the South Districts are expected to be put on public exhibition by 21st November 2016. ▪ It is the role of the Commission to conduct regular reviews of councils' Local Environmental Plans and undertake decision-making and plan-making on rezoning proposals. ▪ The GSC will require councils to give effect to District Plans in the process of amending their local environmental plans. <p>Advocacy with the Greater Sydney Commission</p> <ul style="list-style-type: none"> ▪ The SSROC Secretariat has been liaising with District Commissioners and make presentation at the workshops as required. For example, the Secretariat made a presentation on housing at a Central District workshop. The focus was on issues, challenges, opportunities and roles for tiers of government identified at the SSROC Housing, Strategy and Advocacy Session held on 16 February. Copies of the housing session report and the <i>Liveability benchmarks for central and southern Sydney</i> have been sent to the Central, South and West Central District Commissioners and the three Independent Commissioners. ▪ The SSROC Secretariat has engaged SGS Economics and Planning to work with the SSROC Secretariat and council officers on Liveability Indicators and Mapping project to sharpen SSROC and member councils' advocacy. The study is expected to influence strategy on liveability by the Commission and the Department of Planning and Environment. ▪ The Secretariat has established a temporary Affordable Housing Working Group comprising council officers. The Group and the Secretariat are working to step up advocacy on affordable housing with the GSC. The focus is on ways that affordable housing and enabling instruments and mechanisms could be embedded in District Plans.

What next?

- SSROC Secretariat team will meet with the Social, Environment and Central District Commissioners at the Greater Sydney Commission office in Parramatta on 16 August. The meeting will focus on the approach and strategies for liveability and affordable housing in the Central and South Districts and options to embed these in the District Plan.
- The Secretariat will continue to provide updates on District Plans and the GSC.

SECTION 6. ADVOCACY AND ISSUES MANAGEMENT

ITEM 6.4 Affordable Housing Advocacy with the Greater Sydney Commission

RECOMMENDATION:

That Delegates:

1. Receive and note the report.

Purpose of the report:	To update the SSROC Delegates on the Affordable Housing Working Group and affordable housing advocacy with the Greater Sydney Commission (GSC).
Background:	During council workshops on strategic priorities for the Central and the South Districts, affordable housing was identified as a key priority. The SSROC Planners' Working Group also identified affordable housing as a key work priority. Affordable housing has also featured as agenda item on SSROC Ordinary meetings with view to advocacy and to identify feasible and viable options for affordable housing for SSROC councils.
Current Status:	<p>Establishment of Affordable Housing Working Group</p> <p>An Affordable Housing Working Group (AHWG) was established in June 2016 following a Housing, Strategy and Advocacy session held at SSROC Secretariat on 16 February 2016. It is a temporary group and has membership from SSROC's Planners' Working Group, Community, Culture and Recreation Network and SSROC Secretariat. The first meeting of the group was held on 7 July.</p> <p>The AHWG key priorities are:</p> <ul style="list-style-type: none">• Contribute and influence, through targeted advocacy, the embedding of affordable housing mechanisms in the Central and South District plans.• Develop Affordable housing position paper for SSROC member councils. The paper will be presented to SSROC Mayors and Delegates for endorsement.• Explore opportunities for SSROC member councils' – Community Housing Providers collaboration in affordable housing, and• Advocacy for affordable housing targets for the proposed urban renewal precincts in SSROC member council areas. <p>Affordable housing advocacy with the GSC</p> <ul style="list-style-type: none">• The AHWG ranked advocacy with the Commission as top priority and expressed preference to work with an affordable housing expert on the submission.• Following the SSROC General Managers' endorsement of the initiative, the Secretariat appointed Dr Judith Stubbs & Associates to work with AHWG members.• On 12 July, Dr Stubbs met with AHWG members to discuss scope, issues, opportunities and expected outcomes of a submission to the Commission.• The consultant in collaboration with the AHWG will prepare the affordable housing submission. AHWG has a workshop with the consultant and council representatives on 12 August at the SSROC Secretariat.• SSROC Secretariat will meet with two Independent Commissioners on 16 August on advocacy for SSROC's district planning initiatives, including affordable housing. <p>What Next?</p> <p>The SSROC's submission on affordable housing to the GSC will be finalised by early September 2016, prior to the completion of District Plans. District Plans are expected to be put on public exhibition by 21 November 2016.</p>

SECTION 6. ADVOCACY AND ISSUES MANAGEMENT

ITEM 6.5 Liveability Indicators and Mapping

RECOMMENDATION:

That Delegates:

1. Receive and note the report.

Purpose of the report:	To provide update on the Liveability Indicators and Mapping project to the SSROC Delegates.
Background:	District Plan for each of the six districts in Sydney is expected to be on public exhibition by 21 November this year. The Liveability Indicators and Mapping project is intended to provide evidence base and build on SSROC’s work on <i>Liveability benchmarks for central and southern Sydney</i> report. It will sharpen SSROC advocacy on liveability and seek to influence District Plan and Infrastructure Priority List.
Current Status:	<p>Project inception Project inception workshop on the Liveability Indicators and Mapping project was held on 8 June 2016. This enabled council officers, SSROC Secretariat and SGS Economics and Planning to discuss the approach, methodology, sources of data and expected outcomes.</p> <p>Council participation All SSROC member councils are participating and contributing financially and council officers are making significant contributions to the project. A Liveability Advisory Group, comprising of council officers was established to work with SSROC Secretariat and SGS Economics and Planning and contribute to shaping the approach and direction of the project.</p> <p>A workshop involving representatives from SSROC member councils was held on 6 July 2016 to determine liveability indicators and the issues and challenges for measuring the indicators, geographical information (GIS) platform, sourcing of data and project timelines.</p> <p>Council Officers are expected to complete a template of data and information request on availability, capacity, location and use of specified social infrastructure and council facilities and services. These will be required in mapping the performance of liveability dimensions such as district open space and recreation, housing affordability, school facilities, local employment and economic development, precinct and environmental sustainability and active transport.</p> <p>Benefits Some key benefits include:</p> <ul style="list-style-type: none"> • The liveability mapping will assist to identify infrastructure gaps within councils and districts. • The project will provide valuable evidence for Council’s advocacy for services in their area. • The study and the mapping options will assist to sharpen SSROC’s advocacy on liveability with District Commissioners, Greater Sydney Commission and other key stakeholders. • Liveability indicators and mapping will contribute to the professional applicability of

the liveability concept by councils and possibly, the Greater Sydney Commission.

- The mapping tool will illustrate the SSROC areas' liveability and accessibility to infrastructure.
- The mapping would enable 'pressure testing' of urban growth scenarios in renewal corridors.

Timeframe

The project is expected to be finalised by the end of October 2016 subject to timely completion and return of liveability data and information template by councils. The liveability project report is expected to be ready in time for District Plan advocacy before the plan is finalised.

SECTION 7. ADMINISTRATIVE MATTERS

ITEM 7.1 2016/2017 Budget Estimates and Results for 2015/2016

RECOMMENDATION:

That Delegates:

1. Receive and note the report.

Purpose of the report:

To provide information on the 2016/2017 budget estimates and results for 2015/2016. The budget and audited accounts will be endorsed at the AGM in November 2016 together with the workplan. There may be minor amendments to the budget after the accounts have been finalised and audited and the workplan has been finalised.

Current Status:

2015/2016 Result

The results for SSROC's normal general operations are largely in accordance with the budget estimates (copy attached).

The most significant variations from 2015/2016 actual general operational expenditures (not including waste grants) and the 2015/2016 budget forecast are:

Income:

1. Total Membership Fees – due to council amalgamations, it was decided to invoice 2016/2017 SSROC membership fees in the 2015/2016 financial year, eight (8) councils paid these fees in the 2015/2016 **Removed Confidential Information**
2. Total Interest – Decrease in income - Investment Account, overstated on Budget forecast.
3. Total Rebate – Decrease in income - rebate invoices, not yet paid by supplier, will be paid in 2016/2017 financial year.
4. Total Projects by Contribution – Increase in income - Waste Disposal and Kerbside Waste Audit income, understated on Budget Forecast.
5. Total Shared – by Contribution – Increase in income - Budget forecast understated for Internal Auditors and Procurement Coordinators.
6. Sundry Income – Increase in income - Transfer of leave and Payroll Tax rebate not included in Budget forecast.

Expenditure:

1. Total General Administrative Expenses – Due to relocation expenses.
2. Total Occupancy Costs – Due to relocation expenses.
3. Total Financial Expenses – \$**Removed** under budget, overstatement of legal fees in Budget Forecast.
4. Total Promotion & Publications – New intranet website costs.
5. Total Employment - \$**Removed** under budget, overstatement of PAYG and Workers Compensation in Budget Forecast.
6. Total Projects – by Contribution – Kerbside Waste Audit expenditure understated in Budget Forecast. Please note that the income for this project was also understated, as this is a fully recoverable project.
7. Total Shared Services – by Contribution – Increase in Internal Auditor expenses, due to the cost of a redundancy and termination cost, not stated on the budget forecast.

Note numbers listed above can be found next to the relevant lines on the Summary of SSROC 2015/2016 Actual Cash Budget and 2015/2016 Cash Budget Forecast attached.

2016/2017 Budget

Attached is the draft.

There are no significant variations from 2015/2016 general operational expenditures (not including waste grants) and the 2016/2017 budget.

SECTION 8. JOINT ACTIVITIES WITHIN SSROC

ITEM 8.1 Shared Services Update

RECOMMENDATION:

That Delegates:

1. Receive and note the report.

Purpose of the report:	To advise Delegates of the current position in relation to a number of Shared Services projects.
Current Status	<p>Senior Audit Services Internal Auditor Services remain in popular demand where currently there are 3.6 full-time equivalent (FTEs) staff providing services to member councils. One auditor is currently slightly under-utilised, with 1 day/week available for other councils.</p> <p>Strategic Procurement Services SSROC currently provides 1 FTE under the strategic procurement services offer. This employee is currently based at participating member councils' offices.</p> <p>Other Opportunities The SSROC regional Working Groups continue to seek new initiatives for consideration under various shared services models. However, with mergers likely in the near future, we are not planning to establish any new shared services in the medium-term.</p>

SECTION 8. JOINT ACTIVITIES WITHIN SSROC

ITEM 8.2 Project Update

RECOMMENDATION:

That Delegates:

1. Receive and note the report.

Purpose of the report:	To advise Delegates of progress on major SSROC projects
Background:	SSROC plans, manages and delivers a range of projects in response to the needs of member councils. These may be initiated by the ROC Committees, General Managers, officers in working groups, or in response to opportunities that arise.
Current Status:	<p>Veolia AWT Services Contract</p> <ul style="list-style-type: none">• There is a risk of a slight delay to the opening of the new transfer terminal at Banksmeadow due to a change in the conditions imposed by Roads and Maritime Services (RMS) in relation to the site intersection with Beauchamp Road. There is also a risk a slight delay to the availability of the Woodlawn bioreactor for new waste streams due to an Environmental Protection Authority (EPA) requirement for modification to the Environmental Management Plan. While the modification was already planned by Veolia, the EPA has now required that the modification be completed before any new waste streams can be received there. This affects only the City of Botany Bay, the first Council to start using Banksmeadow.• A deed of variation has been prepared for the Councils that will use Banksmeadow to accommodate the transitional phase in which waste will be landfilled at the bioreactor until the new plant is fully commissioned. The Councils affected are: City of Botany Bay, Georges River (Kogarah), Waverley and Woollahra.• Transition planning continues with monthly progress meetings between SSROC and Veolia. The Steering Committee will be chaired by Vanessa Chan, Inner West Council Interim General Manager, following the departure of Peter Head from Inner West/Leichhardt. (Participants: Burwood, City of Botany Bay, Georges River (Kogarah), Inner West (Leichhardt and Ashfield), Rockdale City, Waverley and Woollahra.) <p>Regional Waste Audit</p> <ul style="list-style-type: none">• The 2015 SSROC Kerbside Waste Audit Regional report is now publicly available on SSROC's website. <p>Our Energy Future – Council Solar Power</p> <ul style="list-style-type: none">• Tenders have been received from two of the suppliers who were short-listed following a call for expressions of interest. The tenders are being evaluated. If councils accept the tenders, they will purchase electricity generated from solar PV systems hosted on the roofs of Councils' own buildings. (Participants: Inner West, Canterbury-Bankstown and Canada Bay.) <p>Our Energy Future – Community Energy Services Organisation</p> <ul style="list-style-type: none">• Two organisations have been short-listed based on Expressions of Interest (EoI) to establish the organisation. A further two organisations have been short-listed to provide services to the organisation, having submitted EoIs for parts of the requirements. All member Councils (and many non-members) have expressed their support, though firm commitments have not yet been sought. The Office of Environment and Heritage (OEH) is also interested in the project, and is considering taking a role in it. SSROC will shortly seek proposals from the two organisations short-listed to establish the service (additional services may be added later).

SECTION 8. JOINT ACTIVITIES WITHIN SSROC

ITEM 8.3 Procurement Activity

RECOMMENDATION:

That Delegates:

1. Receive and note the report.

Purpose of the report:	This report provides general information on recent and current SSROC procurement activity.																																																																																																																																																											
Background:	SSROC maintains approximately thirty (30) regional contracts on behalf of member councils and aims to continuously improve its offer through better value, business alignment and service improvement.																																																																																																																																																											
Current Status:	<p>SSROC Contracts Removed Confidential Information</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">#</th> <th style="width: 65%;">Contract Name</th> <th style="width: 10%;">Start Date</th> <th style="width: 10%;">End Date</th> <th style="width: 10%;">Status</th> </tr> </thead> <tbody> <tr><td>1</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>2</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>3</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>4</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>5</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>6</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>7</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>8</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>9</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>10</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>11</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>12</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>13</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>14</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>15</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>16</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>17</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>18</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>19</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>20</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>21</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>22</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>23</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>24</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>25</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>26</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>27</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>28</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>29</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> <tr><td>30</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td><td>[REDACTED]</td></tr> </tbody> </table>	#	Contract Name	Start Date	End Date	Status	1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	2	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	3	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	4	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	5	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	6	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	7	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	8	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	9	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	10	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	11	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	12	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	13	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	14	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	15	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	16	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	17	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	18	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	19	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	20	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	21	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	22	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	23	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	24	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	25	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	26	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	27	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	28	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	29	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	30	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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SECTION 9. EXTERNALLY FUNDED PROJECTS

ITEM 9.1 Street Lighting Improvement Project Update

RECOMMENDATION:

That Delegates:

1. Receive and note the report.

Purpose of the report:

To inform Delegates of progress and to highlight issues arising.

Current Status:

The SSROC SLI Program has been involved in a number of on-going street lighting activities in recent months. The status of these is as follows:

Ausgrid Street Lighting Equipment Tender Complete

More than two years after it was announced to councils, Ausgrid has finalised evaluation of its street lighting equipment tender. Ausgrid held a briefing for councils in early June and detailed discussions on technology and pricing are nearing completion.

The City of Sydney kindly agreed to assist the SSROC SLI Program with some independent due diligence on any new luminaire types announced by Ausgrid. This will include checks of compliance with typical lighting design scenarios as well as consideration of issues such as lighting colour, glare, modelled lifespan, readiness to accept smart controls and the track record of the products elsewhere.

The completion of the Networks NSW street lighting equipment tender was an important Ausgrid pre-condition for accelerated replacements of old street lighting with LEDs. Many councils have already indicated that they will be keen to implement accelerated replacements as soon as this becomes a live option. The SSROC SLI Program expects to spend much of its time over the coming months assisting councils with the evaluation of the business case for accelerated replacements and in negotiations with Ausgrid.

25,567 LED & HPS Active Reactor Installations Demonstrating Superb Reliability

A second Ausgrid pre-condition for accelerated lighting replacements that has now been met was the demonstration of LED reliability in its own installations. Ausgrid had installed 25,567 LED and HPS Active Reactor installations to 31 December 2015. The cumulative failure rate from to date of the 22,153 LEDs installed since October 2013 is a very low 0.61%. This is consistent with other large LED installations and markedly lower than that 7-15% failure rate per annum reported by Ausgrid for traditional lighting technologies. This data, accumulated since October 2013 and requested by SSROC each quarter, underpins ever higher confidence levels about the reliability of LEDs.

NSW Energy Savings Scheme Rule Change

A third important aspect in facilitating accelerated replacements is securing funding support from the NSW Energy Savings Scheme. The NSW Government recently announced changes to the NSW Energy Savings Scheme that came into effect on Friday, 15 April. These changes remove a number of previous impediments to creating ESS certificates from upgrades to public lighting owned by the utilities. The SSROC SLI Program has been advocating for reform of this kind over the past year. Many councils have expressed a strong interest in seeing accelerated replacements of obsolete public lighting proceed as soon as possible. Securing funding from the ESS can make an important contribution to the business case for such lighting upgrades, including helping to pay off the residual values of the old lights that Ausgrid will claim from councils.

Australian Energy Regulator Appeal – The Australian Energy Regulator announced an appeal of a decision by the Australian Competition Tribunal of 2015-19 electricity pricing. Pricing uncertainty for council street lighting and other electricity accounts is therefore likely to continue into 2017.

NSW Public Lighting Code Review – Following significant advocacy by SSROC in 2015 on the need for street lighting reform, the NSW Department of Industry – Division of Energy & Resources convened a Public Lighting Forum. The Forum includes representatives of the three (3) NSW utilities, a number of ROCs, LGNSW and RMS. The Forum is reviewing the NSW Public Lighting Code. In an effort to speed up reform, SSROC has recently agreed to engage in direct discussions on possible Code revisions with Ausgid. SSROC's priorities are to see a mandatory Code covering all basic aspects of the street lighting service, something the Department has indicated it intends to support.

SECTION 9. EXTERNALLY FUNDED PROJECTS

ITEM 9.2 Regional Waste and Resource Recovery Strategy

RECOMMENDATION:

That Delegates:

1. Receive and note the report.

Purpose of the report:	To advise Delegates of progress on the EPA-funded waste-related projects.
Background:	<p>SSROC receives funding from the NSW Environment Protection Authority (EPA) from the Waste Less, Recycle More program:</p> <ul style="list-style-type: none"> • Regional Support Package of \$480,000 in 2016/17 including funding for three regional strategic coordinators, and \$120,000 for a review of the Regional Waste Avoidance and Resource Recovery Strategy; • Better Waste and Recycling funds of \$464,000 in 2016/17; • Competitive grant funding for the roll-out of the Compost Revolution (\$1 million over three years to 2016/17), development of a litter strategy (\$20,000), and STOP Bus Stop Litter project (\$140,000 in 2016/17).
Current Status:	<p>Better Waste and Recycling Funds:</p> <ul style="list-style-type: none"> • Research into the calorific values of waste is now complete, with the model for calculating values updated with the 2015 waste audit data. • The findings of the report on the management of waste in a disaster situation completed in March were presented at the Waste Management Association of Australia’s WasteNSW conference in April. • Work continues on projects to improve rates of recycling. Tenders for the multi-unit dwellings pilot projects are due on 14 July 2016 for delivery 2016/17. Two waste educators have been appointed to provide education services to adult groups across the region. • A process for the emergency management of dumped asbestos has been designed, which combines and targets the strengths of councils’ customer services, compliance officers and the new Regional Illegal Dumping (RID) Squad. A request for tender for asbestos removal and disposal is being developed. • A project to establish more reuse capacity in the region is starting, with a Request for Information (RFI) to be released on 14 July 2016. <p>Compost Revolution:</p> <ul style="list-style-type: none"> • Compost Revolution project initiated by Randwick, Waverley and Woollahra continues to be rolled out to eight other councils. <p>Litter Strategy:</p> <ul style="list-style-type: none"> • The Litter Strategy is complete and is being incorporated into the regional Action Plan. Grant funding of \$140,000 has been awarded to SSROC to deliver the STOP Bus Stop Litter project.

SECTION 9. EXTERNALLY FUNDED PROJECTS

ITEM 9.4 Connected Corridors for Biodiversity

RECOMMENDATION:

That Delegates:

1. Receive and note the report.

Purpose of the report:	To advise Delegates of the progress with the delivery of Connected Corridors for Biodiversity.
Background:	SSROC received funding from the Australian Government through the Sydney's Salty Communities Program, administered by the Sydney Coastal Councils Group (SCCG).
Current Status:	<p>Greater Sydney Local Land Services has been contracted and has begun mapping the vegetated areas of the participating councils using councils' own GIS layers where they are available. The methodology for identifying corridors has been agreed with the expert panel and the steering committee. A survey is being developed to gather information about incentives for the conservation of land.</p> <p>The project is due for completion by the end of 2016, and will comprise GIS layers for the LGAs of all participating Councils, as well as a supporting report of incentives and mechanisms for preserving land for wildlife corridors.</p> <p>(Participants: all SSROC and Sydney Coastal Councils Group members. Lead council: Randwick.)</p>