

SSROC

Ordinary Meeting Agenda



Date	Thursday, 16 February 2017
Time	6.00 pm for 6.30 pm
Venue	Canterbury-Bankstown Council Chambers
Address	Corner Chapel Road and The Mall BANKSTOWN
	Parking is available: Beneath Canterbury-Bankstown Council Civic Tower 66-72 Rickard Road (Cnr Jacob Street) BANKSTOWN (Entry to parking via Rickard Road – please park on P1 level . If parking under Civic Tower, the Chambers are across the park from that building)

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	9.2 SSROC Facilitated Workshop – Thursday, 16 March 2017 Due to the nature of the Facilitated Workshop on Thursday, 16 March, it will be held between 12:00 noon and 4:00pm (- 4:30pm) . An agenda and the papers will be forwarded closer to the date.	
Section 10	Next Meeting	
	The date for the next Ordinary Meeting will be advised.	

Councillor Sally Betts (Waverley), 2016/17 SSROC President welcomed attendees and declared the Ordinary Meeting of 17 November 2016 open at 6.53 pm.

IN ATTENDANCE

Bayside Council

Mr Greg Wright (Administrator)

Burwood Council

Councillor John Faker (Mayor)

Councillor George Mannah (Deputy Mayor)

Councillor Justin Taunton

City of Canada Bay

Councillor Tony Fasanella (Deputy Mayor)

Councillor Michael Megna

Canterbury-Bankstown City Council

Mr Richard Colley (Administrator)

Mr Brian Robson

City of Sydney

Councillor Jess Miller

Councillor Christine Forster

Georges River Council

Mr John Rayner (Administrator)

Mr Stephen Agius

Inner West Council

Mr Richard Pearson (Administrator)

Ms Rosana Tyler

Randwick City Council

Councillor Greg Moore

Sutherland Shire Council

Councillor Kent Johns

Councillor Jack Boyd

Councillor Daniel Nicholls

Waverley Council

Councillor Sally Betts (Mayor) (Chair)

Councillor Tony Kay (Deputy Mayor)

Woollahra Council

Councillor Toni Zeltzer (Mayor)
Councillor Katherine O'Regan

ALSO IN ATTENDANCE

Burwood Council

Mr Michael McMahon (General Manager)

Canterbury-Bankstown Council

Mr Matthew Stewart (Interim General Manager)

Inner West Council

Mr Rik Hart (Interim General Manager)

SSROC

Ms Namoi Dougall (General Manager)
Ms Helen Sloan (Program Manager)
Dr Vincent Ogu (Manager Strategic Planning)
Ms Natasha Anderson (Office Manager)
Ms Colleen Stretton (Executive Assistant)

1. PRESENTATIONS

There were no presentations at this meeting.

2. APOLOGIES

Burwood Council

Councillor Sally Deans

City of Canada Bay

Councillor Helen McCaffrey (Mayor)
Councillor Pauline Tyrrell

Canterbury-Bankstown Council

Mr Khal Asfour
Mr Toan Nguyen

City of Sydney

Councillor Robert Kok
Councillor Craig Chung

Georges River Council

Mr Philip Sansom

Inner West Council

Ms Lucille McKenna
Mr Alex Lofts

Randwick City

Councillor Noel D'Souza (Mayor)

Councillor Anthony Andrews

Councillor Harry Stavrinou

Sutherland Shire

Councillor Ray Plibersek

Waverley

Councillor Angela Burrill

Councillor Bill Mouroukas

Woollahra Council

Councillor Susan Wynne (Deputy Mayor)

OTHER APOLOGIES

Bayside Council

Ms Meredith Wallace (Interim General Manager)

City of Canada Bay

Mr Gary Sawyer (General Manager)

City of Sydney

Ms Monica Barone (Chief Executive Officer)

Georges River Council

Ms Gail Connolly (Interim General Manager)

Randwick City Council

Mr Ray Brownlee (General Manager)

Sutherland Shire Council

Mr Scott Phillips (General Manager)

Waverley

Mr Peter Brown (General Manager)

Woollahra

Mr Gary James (General Manager)

SSROC resolved to accept the apologies, as submitted.

3. CONFLICT OF INTEREST

No conflicts of interest were noted.

4. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

Resolved that Delegates:

1. Adopt the minutes of the Ordinary Meeting held on Thursday, 18 August 2016 at City of Canada Bay.
-

5. ADVOCACY AND ISSUES MANAGEMENT

5.1 Recent Submissions

Resolved that Delegates:

1. Receive and note the report.

5.2 Submissions for Consideration

Resolved that Delegates:

1. Receive and note the report.
2. Agree that preparation of submissions proceed on *Draft Medium Density Design Guide* (to Department of Planning and Environment), *Climate Change Fund Draft Strategic Plan 2017 to 2022* (to NSW Government) and *A Draft Plan to Save NSW Energy and Money* (to NSW Government).
3. That the unsolicited submission to the Greater Sydney Commission on *Affordable Housing* be deferred until the next SSROC Ordinary meeting to enable further discussion.

5.3 Greater Sydney Commission and District Planning

Resolved that Delegates:

1. Receive and note the report.

5.4 Affordable Housing Advocacy

Resolved that Delegates:

1. Receive and note the report.

5.5 Liveability Indicators and Mapping

Resolved that Delegates:

1. Receive and note the report.

5.6 SSROC Councils-Community Housing Providers' Affordable Housing Forum

Resolved that Delegates:

1. Receive and note the report and the proposed SSROC Councils-Community Housing Providers' Affordable Housing Forum.
-

6. ADMINISTRATIVE MATTERS

6.1 Letter from Department of Fair Trading regarding SSROC's Incorporated Association status

Resolved that Delegates:

1. Receive and note the report.

6.2 Changes to the Financial Institution for SSROC

Resolved that Delegates:

1. Receive and note the report.
2. Approve the following:
 - i. Opening of new Commonwealth Bank accounts, the transfer of funds from St George Bank to new Commonwealth Bank Accounts.

- ii. **Removed Confidential Information**
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6.3 2017 Proposed Meeting Dates

Councillor Moore (Randwick) queried why the SSROC Committees are only meeting once in the next twelve months. Councillors Betts and Faker advised that the Executive had held discussions with Ms Dougall and it was anticipated that the meeting date set for 16 March 2017 would be used as a working group meeting to discuss the Committees' structures, aims and areas of responsibility, after which it would be a more appropriate time to look at other meeting dates.

Resolved that Delegates:

1. Receive and note the report.
2. Adopt the meeting dates and locations for Delegates' and Committee meetings for 2017 as shown in the report.

6.4 SSROC News

Resolved that Delegates:

1. Receive and note the report.
-

7. JOINT ACTIVITIES WITHIN SSROC

7.1 Shared Services Update

Resolved that Delegates:

1. Receive and note the report.

7.2 Projects Update

Resolved that Delegates:

1. Receive and note the report.

7.3 Procurement Activity

Resolved that Delegates:

1. Receive and note the report.
-

8. EXTERNALLY FUNDED PROJECTS

8.1 Street Lighting Improvement Program

Resolved that Delegates:

1. Receive and note the report.

8.2 Regional Waste and Resource Recovery Strategy

Resolved that Delegates:

1. Receive and note the report.

8.3 Connected Corridors for Biodiversity

Resolved that Delegates:

1. Receive and note the report.
2. Endorse the CCB habitat corridor map as a tool for use by Councils as described in the report.
3. Reallocate the remaining \$10,791 BBWQIP funds to the CCB project for that area.

9. GENERAL BUSINESS

There was no general business.

10. NEXT MEETING

The next meeting date will be confirmed.

Councillor Betts thanked Burwood Council for hosting, thanked all in attendance and wished everyone a safe and happy Christmas and holiday.

MEETING CLOSE

The meeting closed at 7.15 pm.

SECTION 5. ADVOCACY AND ISSUES MANAGEMENT

ITEM 5.1 Recent Submissions

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report

Purpose of the report:	To inform SSROC Delegates of recent submissions by SSROC.
Background:	<p>Since the last meeting the following submissions have been made:</p> <ul style="list-style-type: none">• 12 December 2016 – submission to NSW Department of Planning and Environment on <i>Draft Medium Density Design Guide</i>.• 16 December 2016 – on-line submission to the NSW Government on the <i>Climate Change Fund Draft Strategic Plan 2017 to 2022</i> and <i>A Draft Plan to Save NSW Energy and Money</i>.• 23 December 2016 – on-line submission to the NSW Environment Protection Agency in support of the submission by LG NSW.• 20 January 2017 – submission to NSW Environment Protection Agency on the report of the <i>Clean Air for NSW consultation paper</i>.• 20 January 2017 – online submission to Director, Environment and Building Policy, NSW Department of Planning and Environment on <i>Draft Coastal Management State Environmental Planning Policy (SEPP)</i>.• 20 January 2017 – submission to NSW Office of Local Government on <i>Model Code of Meeting Practice Development</i>.• 1 February 2017 – the draft submission (attached) on Affordable Housing was provided to the Hon Gladys Berejiklian, Premier of NSW, at the request of her office. (Submission to Greater Sydney Commission referred to in paragraph 3 of the letter to the Premier can be found at item 5.4 – Affordable Housing Advocacy).
Current Status:	These submissions have already been made. To download these submissions go to: http://www.ssroc.nsw.gov.au/submissions

31 January 2017

The Hon. Gladys Berejiklian, Premier of NSW

Attn: Steve Orr, Executive Director - Local Government Reform
Department of Premier and Cabinet

By email: steve.orr@dpc.nsw.gov.au

Dear Premier,

Re: Affordable Housing

The Southern Sydney Regional Organisation of Councils (SSROC) is an association of 11 Councils in the area south of Sydney harbour. SSROC advocates in the interests of the region, provides a forum for the exchange of ideas between our member Councils, and an interface between governments, other Councils and key bodies on issues of common interest. Together, our member Councils cover, a population of 1.7 million, or one third of the population of Sydney.

I write to you now as President of SSROC and as Mayor of Waverley, to express my concern with the issue of affordable housing in the area: a concern that I know is also a priority for you. The issue affects all the Councils in SSROC, and we have several initiatives under way focused on affordable housing and related matters such as the liveability of the area in the face of urban intensification.

One key initiative is the development of our regional policy position on affordable housing. A group of council officers from across the region has worked with SSROC's Secretariat to draft a paper for submission to the Greater Sydney Commission on the issue. I was very pleased to see housing affordability identified as one of your top priorities as Premier when you were elected last week. It is with this in mind that I am pleased to attach our current draft position. The supporting papers, documenting the background research, can be downloaded by copying and pasting this address: <https://www.dropbox.com/sh/bo4ubcgz8e4br5s/AABYWEXZK5OIGdC77K3SIPQZa?dl=0>.

Although it is a draft, it has been debated once by the Council Delegates to SSROC, and I hope that it will be a useful contribution to your plans to address the issue of housing affordability.

May I also take this opportunity to congratulate you on your election to the position of Premier of NSW, and to wish you every success in the role.

Should you or your Department wish to discuss any of the content of the attached document, please feel free to contact me or SSROC General Manager, Ms Namoi Dougall, on 02 8396 3800 or namoi.dougall@ssroc.nsw.gov.au.

Yours sincerely,



Cr Sally Betts, Waverley Mayor,
President, Southern Sydney Regional Organisation of Councils

SECTION 5. ADVOCACY AND ISSUES MANAGEMENT

ITEM 5.2 Submissions for Consideration

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.
2. Offer any comments in relation to the consultation.
1. Approve and endorse the affordable housing submission (refer to item 5.4 – Affordable Housing Advocacy):
 - a) To the Greater Sydney Commission.
 - b) For use as the basis for further affordable housing advocacy.

Purpose of the report:	To identify submissions currently being developed, and provide an opportunity for SSROC Delegates to offer comments.
Background	SSROC Secretariat develops submissions in relation to priority issues as resources permit, usually to a deadline imposed externally. Whenever the deadline allows, Delegates' views on the submissions are sought.
Current Status:	<p>The following submission(s) are currently being developed and expected to be submitted prior to the submission deadlines, where applicable:</p> <ul style="list-style-type: none">• Submission to National Electricity Market on Preliminary Report of the Independent Review into the Future Security of National Electricity Market – due 21 February 2017;• Submissions to the Greater Sydney Commission due by 31 March 2017 on:<ul style="list-style-type: none">○ Amendment to the Plan for Growing Sydney○ Central District Plan○ South District Plan

SECTION 5. ADVOCACY AND ISSUES MANAGEMENT

ITEM 5.3 District Planning Update

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.

Purpose of the report:	To provide update to SSROC Delegates on the Greater Sydney Commission's draft District Plans released on 21 November 2016.
Background:	The Greater Sydney Commission has released the draft district plans for the Central District and the South District. A draft metro plan, <i>Towards our Greater Sydney 2056</i> is also on public exhibition. The documents are on public exhibition and open for comments till the end of March 2017.
Current Status:	<p>District Plans and Strategic Planning for Sydney</p> <ul style="list-style-type: none">▪ The Greater Sydney Commission held an Inaugural Briefing on Monday, 21 November 2016 on draft Districts Plans. This was followed by briefing for Central District elected representatives and council officials and officers on 22 November. Similar briefing was held in the South District on 28 November.▪ The Greater Sydney is to create additional 817,000 jobs and become home to 1.74 million additional people living in more than 725,000 new homes by 2056.▪ The vision of Sydney to 2056 includes three hierarchical centres: strategic centres, district centres and local centres.▪ The Commission also released <i>Towards our Greater Sydney 2056</i>, a draft amendment to the Greater Sydney metropolitan plan, <i>A Plan for Growing Sydney</i>. It is also on public exhibition.▪ The review of <i>A Plan for Growing Sydney</i> is taking place in parallel with the review of the NSW Transport Master Plan and NSW Infrastructure Strategy. The reviews are expected to align land use, transport and infrastructure plans in Greater Sydney.▪ The draft District Plans set out opportunities, priorities and actions for each district. Council and stakeholder comments on the draft plans are vital to the finalising of the documents.▪ District Plans will be finalised concurrently with the Greater Sydney regional plan, <i>Towards our Greater Sydney 2056</i>. <p>District Plans and Housing</p> <ul style="list-style-type: none">• The Greater Sydney Commission has established 5-year and 20-year housing targets. A total of 46,550 new dwellings are expected in the Central District during the 2016-2021 period. During the same period 23,250 houses are expected in the South District.• Breakdown of housing targets by Local Government Area was also provided, ranging from 18,300 in the City of Sydney, 10,150 in Bayside to only 300 in Woollahra in the Central District and from 13,250 in Canterbury-Bankstown to Sutherland's 5,200 in the South District.• The Commission will work collaboratively with councils to identify the locations for new houses.• The Commission proposes that 5-10% of the value uplift of rezoned land, subject to viability, be used in developing affordable housing. The affordable housing developed will be targeted to low and very low income households.

- Councils have the opportunity till 31 March 2017 to review and make submission to the Greater Sydney Commission on the draft District Plans.
- District Plans will guide councils' strategic land use, transport and infrastructure planning.

What next?

- The draft District Plans will be on public exhibition till 31 March 2017.
- The SSROC Secretariat is preparing a submission to the Greater Sydney Commission on the draft Central and South District Plans and the draft metro plan, *Towards our Greater Sydney 2056*, in collaboration with member councils
- SSROC Delegates will have an opportunity to provide input to the draft submission at SSROC Committee workshop on 16 March.
- SSROC member councils are encouraged to provide comments on the draft District Plans.

SSROC's work on liveability mapping will in part, inform SSROC's submission.

SECTION 5. ADVOCACY AND ISSUES MANAGEMENT

ITEM 5.4 Affordable Housing Advocacy

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.

Purpose of the report:	To update the SSROC Delegates on affordable housing advocacy with the NSW Government and to seek approval of the Affordable Housing Submission to the Greater Sydney Commission.
Background:	<p>At the last SSROC Ordinary Meeting in November 2016, the SSROC Secretariat was asked to revise the Affordable Housing Submission to the Greater Sydney Commission and take into consideration issues raised by some Delegates. Deliberations focused particularly on targets for new developments in the Central and South Districts. The SSROC Secretariat has completed the review of the submission in collaboration with the SSROC General Managers' Group.</p> <p>The SSROC Affordable Housing Working Group (AHWG) was established by General Managers at their June 2016 meeting in response to the identified need for affordable housing in the Central and South Districts. An affordable housing submission was identified as a priority action for advocacy with the Greater Sydney Commission, timed to align with their preparation of the District Plans. The AHWG worked with Judith Stubbs & Associates who drafted the first version of the submission. The revised submission has three background reports:</p> <ul style="list-style-type: none">• <i>Background Report Part 1: Demographic and Housing Market Analysis,</i>• <i>Background Report Part 2: Planning and Economics in Priority Precincts,</i>• <i>Background Report Part 3: Planning and Economics in Selected Precincts of the Sydenham to Bankstown Corridor.</i> <p>See the link below for the background papers: http://ssroc.nsw.gov.au/planning-and-advocacy/affordable-housing-advocacy/</p>
Current Status:	<p>Revised Affordable Housing Submission</p> <ul style="list-style-type: none">• The SSROC Secretariat considered the deliberations on affordable housing targets at the last SSROC Ordinary Meeting, liaised with General Managers and some members of the Affordable Housing Working Group on new target threshold.• A target range of 5-15% affordable housing in new developments in the Central and South Districts has been proposed.• The exact percentage should be adjusted between councils, Districts and Priority Precincts, based on factors such as the nature of the development, the level of housing stress in a locality, government ownership of the land, and the affordable housing targets of neighbouring areas.• The Greater Sydney Commission has proposed 5% to 10% of uplift in value of a rezoned area, subject to viability, be set aside for developing affordable housing.• Based on a request from the NSW Premier's Office, a draft of the SSROC Affordable Housing submission was sent to the NSW Government. A final version will be sent to the Premier's Office after endorsement by SSROC Delegates.• A revised submission will be made to the Greater Sydney Commission once it is endorsed by the SSROC Delegates. This will be timely as the Commission has put District Plans on public exhibition till 31 March.

What Next?

1. The affordable housing submission will make the best possible impact as the Commission's public exhibition of Draft District Plans will close on 31 March.
2. SSROC Secretariat and the AHWG will follow up the submissions including attending meetings with the Commission and the Department of Planning and Environment as necessary.
3. The AHWG could incorporate parts of the recommendations in the submission to SSROC Affordable Housing Position Paper that the group will develop this year.
4. Following the preparation and adoption of the position paper, AHWG will work towards Mayors Declaration on affordable housing in the Central and South Districts of Sydney.

SECTION 5. ADVOCACY AND ISSUES MANAGEMENT

ITEM 5.5 Liveability Indicators and Mapping

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.

Purpose of the report:	To update SSROC Delegates on the Liveability Indicators and Mapping project.
Background:	<p>The Greater Sydney Commission released the draft Central District Plan and the South District Plan on 21 November 2016. The plans are now on public exhibition. The Liveability Indicators and Mapping project is intended to provide evidence base and build on SSROC's work on <i>Liveability benchmarks for central and southern Sydney</i> report. The report identified liveability dimensions such as district open space and recreation, housing affordability, school facilities, local employment and economic development, precinct and environmental sustainability and active transport. Mapping of the liveability dimensions and indicators will sharpen SSROC advocacy on liveability and seek to influence the Draft District Plan and Infrastructure Priority List.</p>
Current Status:	<p>Update on project</p> <ul style="list-style-type: none"> • Council Officers completed a template of data and information request on availability, capacity, location and use of specified social infrastructure and council facilities and services. • SGS Economics and Planning developed a Geographical Information System (GIS) platform that was trialled with data collected from councils and other sources. • The Liveability Advisory Group reviewed and commented on GIS liveability model outputs that were taken into consideration in improving the quality and reliability of the liveability mapping. • A GIS liveability mapping platform and a draft report that presents and discusses the findings and implications for Districts Plans and strategic planning in the Central and South Districts have been developed by SGS Economics and Planning consultants. • Presentation on the GIS platform was made to SSROC General Managers' Group in December 2016. • Council representatives in the Liveability Advisory Group have completed review of the GIS platform and the draft Liveability Indicators and Mapping report. • A final report on the liveability mapping project is expected to be completed in time for SSROC submission on Draft District Plans before the end of March. <p>Nomination for Greater Sydney Commission's Chief Commissioner's Award for Research and Innovation 2017</p> <p>SSROC Secretariat made a submission to nominate the SSROC's Liveability Benchmarks and Mapping in Central and Southern Sydney project for the <i>Greater Sydney Commission's Chief Commissioner's Award for Research and Innovation</i>. The Secretariat sees the nomination as an opportunity to extend advocacy on liveability and possibly boost the reach and influence of the liveability work for the benefit of councils the community.</p>

What next?

- SSROC Secretariat will send a follow up submission to the Greater Sydney Commission when the Liveability Indicators and Mapping project is completed.
- The liveability project and report will be used to strengthen SSROC's submission on the draft plans for the Central and the South Districts.
- SSROC Secretariat intends to undertake a demonstration and presentation on the findings of the Liveability Indicators and Mapping project to the Commissioners of the Greater Sydney Commission and to SSROC Delegates.

SECTION 6. ADMINISTRATIVE MATTERS

ITEM 6.1 SSROC Workspace Hub Update

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.

Purpose of the report:	To provide information on the new extranet that will take SSROC's ICT into the new era of cloud based mobile document management and communication solutions.
Background:	A Proposal was approved by SSROC General Managers back on 7 April 2016 for a cloud based system, it will be quick to implement and easy to use both by the secretariat and member councils. This system will replace the current unsupported SSROC Workspace Hub.
Current Status:	<p>SSROC Staff have been working with Digizoo on the project planning and design of the new Workspace Hub and are currently at the trial testing stage.</p> <p>Once the testing is complete training for council staff and SSROC staff will commence, we are hoping for this to happen in April 2017.</p>

SECTION 6. ADMINISTRATIVE MATTERS

ITEM 6.2 Update on Changes to the Financial Institution for SSROC

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.

Purpose of the report:	To inform SSROC Delegates on the status of SSROC's changes its current financial institution.
Background:	<p>SSROC currently banks with St George. Over the years we have had numerous issues when attempting to:</p> <ul style="list-style-type: none">• add or remove users• add new bank accounts• update any details in relation to our accounts <p>SSROC is an association and requires a number of signatures and other documentation before any changes can be made. St George does not offer a relationship manager to look after our banking needs and because SSROC staff see a different person each time this causes a number of issues as they are not familiar with our procedures.</p> <p>Based on the above, it was decided to test the market in relation to fees, interest and relationship management. Requests for a transaction-banking proposal were sent to Westpac Private Bank and Commonwealth Bank of Australia (current contracted banker to SSROC councils since 2010).</p> <p>A banking comparison based on interest rates, bank fees, business banking capabilities and support was done, comparing St George Bank, Westpac Private Bank and Commonwealth Bank of Australia.</p> <p>SSROC chose Commonwealth Bank of Australia based on the comparison above and due to the procurement contract already in place.</p>
Current Status:	SSROC staff have been working with Commonwealth Bank specialists, establishing all bank accounts and CommBiz online banking. SSROC plans to go live with all accounts on 27 February 2017.

SECTION 6. ADMINISTRATIVE MATTERS

ITEM 6.3 SSROC Payroll Tax Exemption – Amendment to the SSROC Constitution

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.

Purpose of the report:	To advise SSROC Delegates of the progress on SSROC's Payroll Tax Exemption application.
Background:	<p>Subject to section 59 of the Payroll Tax Act 2007 (NSW) (as set out below) the SSROC is entitled to be exempt from paying payroll tax in respect of the wages of staff employed by the SSROC, if certain criteria are satisfied.</p> <p>Payroll Tax Act 2007 (NSW) - section 59</p> <p><i>Local government business entities</i></p> <p><i>(1) Subject to section 60, wages are exempt wages if they are paid or payable:</i></p> <p><i>(a) by a wholly-owned subsidiary of a council or of 2 or more councils; and</i></p> <p><i>(b) to a person for or in connection with an activity that is conducted for the council or council under a written arrangement between the subsidiary and the council or councils.</i></p> <p><i>(2) The written arrangement referred to in subsection (1) (b) must include a provision for the payment by the subsidiary to the council or councils of an amount approximately equivalent to the amount of tax that would be payable by the subsidiary under this Act but for the exemption.</i></p> <p><i>(3) In this section:</i></p> <p><i>"council" has the same meaning as in the Local Government Act 1993 .</i></p> <p><i>"wholly-owned subsidiary" has the same meaning as in the Corporations Act 2001 of the Commonwealth</i></p> <p>NSW Office of State Revenue correspondence</p> <p>The NSW Office of State Revenue(OSR) has advised that:</p> <p>(a) the SSROC currently satisfies the first limb of section 59 of the Payroll Tax Act 2007 (NSW) (i.e. SSROC is treated as a "wholly owned subsidiary of a Council" for the purposes of that Act); and</p> <p>(b) amendments are required to the SSROC Constitution to satisfy the second limb of section 59 of the Payroll Tax Act 2007 (NSW).</p>
Current Status:	SSROC is currently waiting on the appropriate wording for an amendment to SSROC's Constitution from our lawyers and auditors who are liaising with OSR. It is proposed that

the amendments will be put to Delegates at the next SSROC Ordinary Meeting on 18 May 2017.

SECTION 6. ADMINISTRATIVE MATTERS

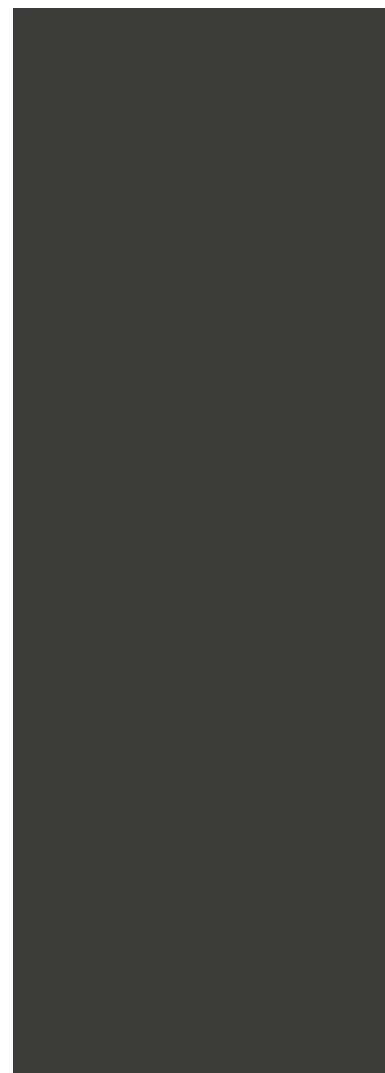
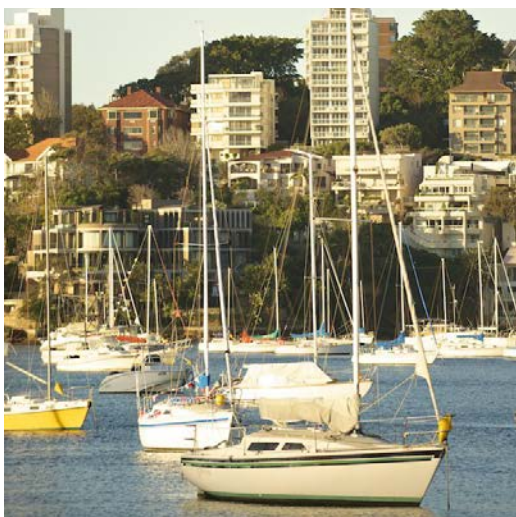
ITEM 6.1 SSROC News

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.

Purpose of the report:	To advise SSROC Delegates of the latest update that is being provided to councils and other stakeholders.
Background:	SSROC issues a periodic update of its activities to councils and other stakeholders for information. It is included here so that Delegates are aware of what is communicated about our work to a broader stakeholder group.
Current Status:	The current update is attached.



SSROC NEWS

February 2017

This newsletter is an update of SSROC's current work

Planning

District Plans on Exhibition

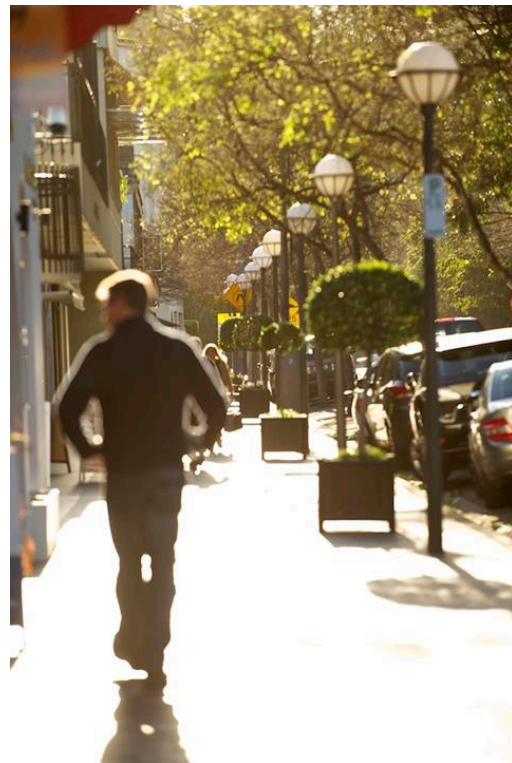
The Greater Sydney Commission has released the draft district plans for the six Districts in metropolitan Sydney. A draft metropolitan strategy, *Towards our Greater Sydney 2056*, an update of *A Plan for Growing Sydney* is also on public exhibition. Councils and the public have up to 31 March 2017 to provide comments. The plan documents envisage that by 2036, Greater Sydney is to create additional 817,000 jobs and become home to 1.74 million additional people living in more than 725,000 new homes. The vision of Sydney to 2056 includes three hierarchical centres: strategic centres, district centres and local centres.

The Commission held an Inaugural Briefing on Monday, 21 November 2016 on draft Districts Plans. This was followed by briefing for Central District elected representatives and council officials and officers on 22 November. Similar briefing was held in the South District on 28 November. The draft District Plans set out opportunities, priorities and actions for each district. Council and stakeholder comments on the draft plans are vital to the finalising of the documents.

The District Plans established 5-year and 20-year housing targets. A total of 46,550 new dwellings are expected in the Central District during the 2016-2021 period. During the same period, 23,250 houses are expected in the South District. The Commission will work collaboratively with councils to identify the locations for new houses. Affordable Rental Housing target of 5% to 10% has been proposed by the

Commission, subject to viability. The metro strategy and districts plans guide and inform strategic land use, transport and infrastructure planning across councils in the districts.

The SSROC Secretariat is preparing submission to the Greater Sydney Commission on the Central and South District Plans and the *Towards our Greater Sydney 2056*. The Secretariat will work with SSROC member councils on the submission. The SSROC's work on liveability mapping will in part, inform SSROC's submission.



Waste Avoidance and Resource Recovery

Procurement

The new year sees SSROC preparing procurement for Councils directed to increasing reuse and resource recovery.

Clean Up contract

Councils are starting to work together on a scope for a joint clean up contract with the objective of achieving greater reuse and resource recovery and improved services whilst encouraging 'responsible citizenship' (which is one of the themes of the regional waste avoidance and resource recovery strategy). Informed by the SSROC cleanup audit and social research along with leading practice from New Zealand the working group will start in mid-February.

Waste and Resource Recovery Strategy review

During the first half of 2017 the regional strategic Waste Avoidance and Resource Recovery Strategy will be revised and updated. SSROC and the strategy working group are preparing for tendering for these services. All Councils will be involved in the review and update of this umbrella strategy.

Improving Recycling & Reducing Contamination in Multi Unit Dwellings (MUDs)

After extensive planning and input by the participating Councils, SSROC and the commissioned consultants, we are pleased to announce that the on-ground pilot study works to investigate methods of recovering recyclables from the residual waste

stream and reduce contamination of the recyclables stream will begin on the morning of 13th February.

The Participating Councils including Bayside, Burwood, Georges River, Inner West and Woollahra will have a selection of MUDs firstly assessed for the effectiveness of their waste infrastructure, then have their residual and recyclables waste streams audited for key problem materials. MUDs will then undergo either upgrades to waste infrastructure including bins and signage, or a set of resident education and engagement steps. Final waste audits and resident surveys will be conducted at all project addresses. Project data obtained during the study will be formally evaluated throughout the project to provide information back to Councils on the effectiveness of these waste management methodologies.

The project is expected to run to June 2017.

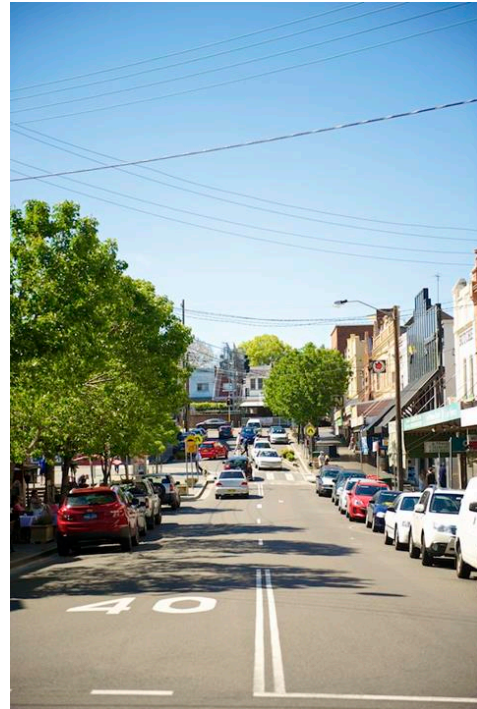


Growing the Community Reuse & Recycling Sector in Greater Sydney

SSROC is taking a leading role to link ROCs, Joint Organisations and NSW EPA to support the Community Recycling (and Reuse) Network of Australia (CRNA) to conduct focused and sustained operations on behalf of its enterprises, from Hunter to Illawarra and west to the Blue Mountains, in the greater Sydney local government area. The CRN-Sydney network will establish itself as the principal advocate, technical advisor, event coordinator and stakeholder manager for its membership, while partnering with SSROC to assist councils to increase resource recovery and diversion from landfill. SSROC will co-locate with CRN-Sydney while it establishes its business and strategic plan, and oversee its critical path through the first year of operation.

Veolia Advanced Waste Treatment Services

This major project to install a multi-million dollar waste processing facility has passed another milestone. The new facility, located near Goulburn and accessed by train from Banksmeadow and Clyde, has begun the commissioning process. Ms Meredith Wallace, General Manager of Bayside Council and chair of the project Steering Committee, visited the site in December to see the new buildings and machinery. The facility is on schedule to begin processing waste on 1 July 2017.



Procurement

There has been a lot of activity since our last update. SSROC have commenced the Supply of Ready Mixed Concrete Contract, appointing Concrete and Minicrete.

SSROC are currently working on the Council Owned Lighting Tender (COLT). The tender was released on 5 December and closed on 30 January (due to the Xmas break). Our team are currently evaluating the submissions. Preparations for the Linemarking tender, Hardware tender, Temporary Staff tender, Plants and Trees tender, HVAC tender and Mattress Collection are underway, with the tenders due to be released later this year.

Our preparations for the Temporary Staff, Plants and Trees, Linemarking and HVAC tenders, which will be released in the next few months, ensure it will be a very busy 2017.



Business Services

SSROC continues to provide internal audit services and strategic procurement advisory services to member councils.

Working Groups

SSROC's 12 working groups assist in developing the skills and capabilities of the officers who participate and are often the source of ideas for regional procurement and for the delivery of projects.

Councils' elected Delegates and Committee Members provide ideas for collaboration and future projects, as well as developing the range of position statements that form the basis of our advocacy work, strengthening councils' influence at a State Government level.

About SSROC

The Southern Sydney Regional Organisation of Councils (SSROC) is an initiative of its 11 member councils, which together represent a resident population of more than 1.6 million, and a rich variety of communities, cultures and heritage over a geographical area of almost 680 square kilometres.

SSROC provides a forum for councils to work together on issues of regional significance while maintaining their local focus, as well as to exploit opportunities for collaboration in projects, contracts and procurement.

As the level of government that is closest to the community, Councils aim to keep the "local" and local government, while exploiting the benefits of regional cooperation through SSROC.

Our President is Waverley Council Mayor, Cr Sally Betts; Canterbury-Bankstown Council Delegate, Khal Asfour is Senior Vice President and our Junior Vice President is Sutherland Shire Council Delegate, Cr Kent Johns. All member councils have elected representatives on the Board.

SSROC member councils are: Bayside, Burwood, Canada Bay, Canterbury-Bankstown, Georges River, Inner West, Randwick, Sutherland, Sydney, Waverley and Woollahra.

Southern Sydney Regional Organisation of Councils
Level 7, 1 Lawson Square Redfern, 2016

All photographs used are property of Southern Sydney Organisation of Councils

SECTION 7. JOINT ACTIVITIES WITHIN SSROC

ITEM 7.1 Shared Services Update

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.

Purpose of the report:

To advise SSROC Delegates of the current position in relation to SSROC Shared Services.

Current Status:

SSROC is working with General Managers to decide the extent to which these services will be required in the future, and if so then how these SSROC employees' positions can be funded in the short-term.

Both services are currently provided because these positions are specialised: the right skill sets are scarce and valuable, and councils have sought to share the costs of recruitment and employment to achieve the best value. SSROC will seek to retain the employees if councils will need their skills again in the future.

Senior Audit Services

Internal Auditor Services remain in demand, with currently 2.6 full-time equivalent (FTEs) staff providing services to member councils. However, with Council mergers now in progress, internal audit programs are being affected, and one part-time (0.6 FTE) auditor will shortly not be utilised by councils, and another is slightly under-utilised, with 1 day/week available for other councils.

Strategic Procurement Services

SSROC currently provides 1 FTE under the strategic procurement services offer. This employee is currently based at participating member councils' offices. This service is in addition to our ongoing procurement and contract management services.

SECTION 7. JOINT ACTIVITIES WITHIN SSROC

ITEM 7.2 Projects Update

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.

Purpose of the report:	To advise SSROC Delegates of progress on major SSROC projects.
Background:	SSROC plans, manages and delivers a range of projects in response to the needs of member councils. These may be initiated by the ROC Committees, General Managers, officers in working groups, or in response to opportunities that arise. Please see Council Projects Participation matrix (see attachment).
Current status:	<p>Our Energy Future</p> <ul style="list-style-type: none">• The project to establish an Energy Services Organisation is progressing, with a Request for Tender (RFT) shortly to be published. The organisation will provide advice, energy audits, a website to promote renewable energy and energy efficiency products, and will run promotional campaigns. Initially the service will be piloted for one year with options to extend by two one-year periods.• Removed Confidential Information• The City of Parramatta has joined Our Energy Future project, with a launch of the initiative at the City's Australia Day celebrations.• The evaluation of Council Solar Power Purchase Agreement (PPA) is complete (Inner West, Canada Bay and Canterbury-Bankstown). Removed Confidential Information <p>Veolia AWT Services Contract</p> <ul style="list-style-type: none">• Waverley, Woollahra and Georges River Councils are now using the Banksmeadow Transfer Station under the new contract interim arrangements.• Deeds of Amendment have been prepared for Burwood, Inner West (former Ashfield, Leichhardt LGAs) and Bayside (former Rockdale). This will remove all references to the Carbon Pricing Mechanism from the contracts.• The Woodlawn facility is on track for a 1 July 2017 opening. Steering Committee members visited the site on 16 December 2016.• Most of the required plans, insurances, licences etc have now been provided, with only the Quality Plan and the Public Relations and Community Education Plan for Woodlawn remaining. Both have been started. <p>Sydney Pest Animal Network</p> <ul style="list-style-type: none">• The first meeting of the network is planned for March 2017.

SSROC Programs and Projects

Program/Project		Bayside	Burwood	Canterbury-Bankstown	Canada Bay	Georges River	Inner West	Randwick	Sydney	Sutherland	Waverley	Woolahra	
Our Energy Future													
	Our Solar Future website	Yes		Yes	Yes	Yes (KCC)	Yes						Also Parramatta
	Council Solar PPA			Yes	Yes		Yes						
	Community Energy Services	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Also Parramatta
Planning													
	Affordable Housing Work Group			Yes	Yes		Yes	Yes	Yes		Yes		
	Liveability Mapping	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Environment													
	Connected Corridors for Biodiversity	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Also SCCG Councils
	Pest Animal Network	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Regional Waste Strategy													
	MUDs Recycling Improvement Pilots	Yes	Yes			Yes	Yes					Yes	
	Community Waste Education Service	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
	Reuse Service Development	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
	Compost Revolution roll-out	Yes	Yes	Yes	Yes	Yes	Yes (AMC, LM)	Yes			Yes	Yes	
	STOP Bus Stop Litter			Yes	Yes						Yes		
	Litter Awareness Project			Yes	Yes		Yes						
	Procurement model clauses												
Other Waste Projects													
	Veolia AWT Services	Yes	Yes			Yes (KCC)	Yes (AMC, LMC)				Yes	Yes	

SECTION 7. JOINT ACTIVITIES WITHIN SSROC

ITEM 7.3 Procurement Activity

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.

Purpose of the report:

To advise SSROC Delegates of progress to major SSROC procurement activity.

Background:

SSROC maintains approximately thirty (30) regional contracts on behalf of member Councils and aims to continuously improve its offer through better value, business alignment and service improvement.

Current status:

SSROC Contracts

The attached table lists current regional contracts available to member councils:

Current Sourcing Activity

Removed Confidential Information

Removed Confidential Information

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Removed Confidential Information

SECTION 8. EXTERNALLY FUNDED PROJECTS

ITEM 8.1 Street Lighting Improvement Program Update

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.

Purpose of the report:

To inform SSROC Delegates of progress and to highlight issues arising.

Current status:

The SSROC SLI Program, now numbering 30 councils and 95% of the street lights in the Ausgrid region, has been involved in a number of on-going street lighting activities in recent months. The status of these is as follows:

New Portfolio of Ausgrid LED Street Lighting Agreed

Councils and Ausgrid have recently reached agreement on pricing to June 2019 for a new portfolio of LEDs. Ausgrid is to shortly confirm this in a letter to councils. SSROC has been leading these pricing negotiations and been ably assisted by the City of Sydney in conducting some independent due diligence on the new lighting types.

Accelerated Replacements Under Discussion

With agreement on LED pricing, SSROC's top priority now becomes negotiating a program of accelerated replacements of old street lighting with LEDs. Many councils have already indicated strong support for this and up to 100,000 street lights could be replaced over the coming years as a result. The SSROC SLI Program is leading discussions with Ausgrid and will be assisting councils with the evaluation of the business case for accelerated replacements. SSROC has, in parallel, initiated discussions with the Clean Energy Finance Corporation about the potential to improve the business case for councils by using external capital instead of Ausgrid financing.

Main Road LED and Smart Controls Trials

Ausgrid is to shortly start trials of something like 600 LEDs on main roads in conjunction with trials of smart controls. Ausgrid is expected to tender for LEDs in mid-2017 with the objective of adopting LEDs as the standard lights for main roads later this year. SSROC is working with Ausgrid to progress these trials as quickly as possible.

NSW Energy Savings Scheme Rule Change for Public Lighting

After representations from SSROC, the NSW Government recently introduced changes to the NSW Energy Savings Scheme that remove a number of previous impediments to creating ESS certificates from upgrades to public lighting owned by the utilities. Twenty (20) councils in the SLI Program have already signed up to participate in the scheme. Securing funding from the ESS is likely to make an important contribution to the business case for such lighting upgrades (perhaps as much as 15-20% of total costs).

NSW Public Lighting Code Review

In 2016, the NSW Department of Industry – Division of Energy & Resources convened a Public Lighting Forum to review the NSW Public Lighting Code. The Forum includes representatives of the three NSW utilities, a number of ROCs, LGNSW and RMS. SSROC's priorities in these discussions are to see a mandatory Code covering all basic aspects of the street lighting service and the inclusion of penalties for non-performance.

These two core objectives are ones that the Department has indicated it intends to support. SSROC is separately discussing the Code with Ausgrid to see what common ground can be identified.

SECTION 8. EXTERNALLY FUNDED PROJECTS

ITEM 8.2 Regional Waste and Resource Recovery Strategy

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.

Purpose of the report:	To advise SSROC Delegates of progress on the EPA-funded waste-related projects.
Background:	<p>SSROC receives funding from the NSW Environment Protection Authority (EPA) from the Waste Less, Recycle More program:</p> <ul style="list-style-type: none">• Regional Support Package of \$480,000 in 2016/17 including funding for three (3) regional strategic coordinators, and \$120,000 for a review of the Regional Waste Avoidance and Resource Recovery Strategy;• Better Waste and Recycling funds of \$464,000 in 2016/17;• Competitive grant funding for the roll-out of the Compost Revolution (\$1 million over three years to 2016/17), development of a litter strategy (\$20,000), and STOP Bus Stop Litter project (\$140,000 in 2016/17).
Current Status:	<p>Waste Less Recycle More</p> <p>The current funding concludes on 30 June 2017, but the EPA recently announced its intention to continue the program to 2021. The total funding is less than the last round, and we await further information about how it will be allocated: the reduction may result in a cut to our WARR Strategy implementation team and/or to a reduction the projects that we can deliver.</p> <p>Better Waste and Recycling Funds:</p> <ul style="list-style-type: none">• Tenders for the multi-unit dwellings pilot projects have been received and evaluated with Bayside, Burwood, Georges River, Inner West and Woollahra completing the projects in seventy-five (75) unit blocks. On ground works started in February 2017 and will be completed, including evaluation, by July 2017. Each unit block will receive new infrastructure and/or education, be evaluated, and documented for future reference.• Two waste educators have delivered thirty-three (33) education workshops with more scheduled. Training can be provided in Mandarin, Cantonese, Arabic and Vietnamese as well as English.• SSROC has provided seed-funding to the Community Recycling Network to establish a NSW branch in Sydney. This non-profit social enterprise works with providers of reuse and recycling services to grow the sector and facilitate the development of the industry. <p>Compost Revolution:</p> <ul style="list-style-type: none">• Compost Revolution project initiated by Randwick, Waverley and Woollahra continues to be rolled out to eight other councils, with a revised marketing campaign starting in January. <p>Litter Strategy:</p> <ul style="list-style-type: none">• The STOP Bus Stop Litter project has started with quotes being sought. Project sites are in Waverley, Canterbury-Bankstown and Canada Bay, but the project report will be relevant to all Councils.

SECTION 8. EXTERNALLY FUNDED PROJECTS

ITEM 8.3 Connected Corridors for Biodiversity

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.
2. Endorse the CCB habitat corridor map as a tool for use by Council as described below.

Purpose of the report:	To provide an update on the Connected Corridors for Biodiversity (CCB) project, and seek endorsement for the CCB habitat corridor map.
Background:	<p>The CCB project has been implemented by SSROC in collaboration with Greater Sydney Local Land Services, with funding from the Australian Government through the Sydney Coastal Councils Group's (SCCG) Salty Communities program. A habitat corridor map for 23 pre-amalgamation Council Local Government Areas (LGA) in the Sydney metropolitan area (all councils within the SSROC and SCCG areas, plus Strathfield Council) has now been developed.</p> <p>It is intended that councils will:</p> <ul style="list-style-type: none">• use the map as a tool to prioritise conservation and biodiversity initiatives; and• adopt the corridor map into their planning instruments, to facilitate improved biodiversity outcomes in relation to new developments. <p>The map has also been provided to the Greater Sydney Commission for their consideration in preparing the District Plans and Green Grid, and has support in principle from the NSW Office of Environment and Heritage (OEH) regarding links between it and OEH's BioMap project, which identifies priority land for conservation investment.</p>
Current Status:	<p>A guide to regulatory tools and financial incentives that councils can implement to encourage biodiversity conservation on private property has been developed. The guide is available on www.ssroc.nsw.gov.au/publications.</p> <p>This project is now complete.</p>

SECTION 9. GENERAL BUSINESS

ITEM 9.1 SSROC and Fit for the Future: Options for a Future Model for SSROC

RECOMMENDATION:

That SSROC Delegates:

1. Receive and note the report.

Purpose of the report:	To allow SSROC Delegates, in preparation for the Workshop on 16 March 2017, to consider what SSROC should look like in the future.
Background:	<p>The NSW Government had proposed to merge 14 of SSROC member councils so ultimately there may be only 8 member councils. The process has commenced with 9 councils being merged into 4 newly proclaimed councils.</p> <p>At the General Managers' meeting on 5 May 2016, it was decided that the Secretariat should draw up an options paper considering what SSROC's governance and structure could look like after the mergers.</p> <p>The attached options paper, SSROC and Fit for the Future: Options for a Future Model of SSROC was originally presented to the General Managers' meeting in June 2016 but discussion was deferred to the November meeting. In preparing the options paper we considered the draft "Background Paper Joint Organisations: Towards a new model for regional collaboration" even though it relates to the regional pilots and is silent on metropolitan Sydney. Currently the regional joint organisations are due to commence in 2017.</p> <p>In light of the NSW government reviewing ongoing mergers, metropolitan joint organisations may also be considered. In SSROC's options paper the Council of Mayors model is similar, and does not conflict with, the proposed model for joint organisations.</p> <p>An effective Council of Mayors' model can be seen in the work done by South East Queensland Mayors. Material can be found on their website http://seqmayors.qld.gov.au/</p>
Current Status:	This options paper is to facilitate discussion amongst delegates at the Workshop to be held on 16 March 2017.